

**Kentucky Behavioral Health Planning and Advisory Council
Executive Committee**

January 25, 2018 10:00AM-12:00PM

Kentucky Transportation Cabinet, 200 Mero Street, Room C-107, Frankfort, Kentucky

Members Present: Gayla Lockhart, LeeAnn Kelley, Maggie Krueger, Pam Goins, Maggie Schroeder

Staff Present: Michele Blevins, Christie Penn

Topic	Discussion	Next Steps
Call to Order	Gayla Lockhart welcomed everyone and called the meeting to order at 10:05 AM. Members and staff introduced themselves.	
Council Charge and Federal Block Grant Update	<p>Michele Blevins provided members with an overview of the charge of the Executive Committee, Council, Community Mental Health Services Block Grant (approximately \$6.5M per year) and Substance Abuse Prevention and Treatment Block Grant (approximately \$20M per year). Michele updated members on the status of federal and state budgets.</p> <p>Michele distributed a list of current grants that BHDID has received and staff shared brief information about another grant BHDID may apply for.</p>	
Council Staffing	Michele updated the Council regarding new BHDID staff. Michele shared that there may be more staff for the Council soon.	
2018 Meeting Dates	Members discussed the Calendar Year (CY) 2018 meeting dates. Christie shared that due to the low number of new member applicants to the Council, a reduction of staff due to retirement and completion of the member handbook, staff have decided to cancel the 2018 member orientation. Members discussed the mentorship process used in past years.	
Future Meeting Agendas	The Committee discussed the agenda of future meetings. Michele provided an overview of how BHDID monitors funded entities. Members requested staff create a timeline of funded entity presentations to better determine needed presentations. Members also requested staff to send out the beige sheets since it reflects the funded entities. Staff volunteered to send out the listing of presentations that members requested at the August meeting. Members are asked to send in recommendations for presentations. Members requested a presentation by NAMI Kentucky.	<p>Staff: Create a timeline of funded entity presentations.</p> <p>Staff: Distribute recommended funded entities list.</p> <p>Members: Please notify staff of any funded entity report requests.</p>

		Staff: Schedule presentation by NAMI Kentucky.
Council Membership	<p>Staff noted that the Council currently has a vacancy for the Department of Corrections. Gayla volunteered to reach out to Corrections.</p> <p>Michele provided an update on the Prevention representative. The Regional Prevention Centers will identify a member and Patti Clark (BHDID Prevention Program Administrator) will also attend meetings when possible. The BHDID alternate will not serve as a voting member.</p>	Staff: Send contact information to Gayla.
Bylaws Revisions	Michele reminded members that there will be a Bylaws Committee meeting on June 14, 2018. Members are asked to review the bylaws and recommend revisions. Members recommended changing the Bylaws to reflect that up to two seats for young adults in recovery from mental health and/or substance use disorders and up to two seats for providers. Members also discussed four-year membership terms.	
Adjournment	The committee adjourned at 11:40 AM.	